# Monroe County

CARES Small Business Relief Program

The Monroe County Commission recognizes the negative impact that COVID-19 has had on small businesses in its county. We have established a grant relief program in order to assist you during these difficult times. Every business is important to us.

Monroe County has received Coronavirus Relief Funds that it is making available, on an application basis, to eligible entities for necessary expenditures incurred due to the public health emergency.

Funds may only be used to cover costs that:

* are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19);
* were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
* The requirement that expenditures be incurred “due to” the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency.

## Program Eligibility

The program funds will be allocated to eligible and qualified small businesses based on availability. Applications and supporting documentation are required for review and approval. All grants will be processed on a first-come, first-review basis to qualified applicants.

To be eligible, businesses must meet the following requirements:

* Must be a for-profit, independently owned business or independently-operated franchise, geographically located within the borders of Monroe County, MO.
* Must possess a current city, county, and state license or permit to operate, as applicable.
* *Must employ between 1 and 10 full-time or part-time employees, including owner.*
* Must provide proof of a business hardship created by COVID-19 (i.e. employee layoffs, purchase of added safety items, added expenses due to COVID-19, etc.).
* Must use funds for operational needs, such as employee expenses, lease/mortgage payments,

utilities, materials, supplies and services.

* Must be in compliance with local, state, and federal non-discrimination policy, and overall good standing with city and county service providers as of February 1, 2020 (e.g., current on utility bills, no liens or judgments, and prior year(s) property taxes, state and federal taxes).
* Must not have taken a Paycheck Protection Program loan or similar program under the CARES Act.

## REVENUE REPLACEMENT IS NOT A PERMISSIBLE USE OF FUND PAYMENTS.

Please complete the attached application and provide applicable copies of required documentation. If your business is within city limits, please obtain the city's signed approval of your application before submittal.

Please submit completed application and required documentation by email, fax, or mail to:

[diffenderfercog@rallstech.com](mailto:diffenderfercog@rallstech.com)

Mark Twain Regional

Council of Governments

42494 Delaware Ln.

Perry, MO 63462

Fax: 573-565-2205

## The following businesses will not be considered eligible to request assistance under the relief program:

* Lending and investment institutions
* Sporting venues
* Non-profit entities
* Corporately Owned Chain Stores

## Nonexclusive examples of ineligible expenditures:

* Expenses for the State share of Medicaid
* Damages covered by insurance
* Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency
* Expenses that have been, or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds
* Reimbursement to donors for donated items or services
* Workforce bonuses, other than hazard pay or overtime
* Severance pay
* Legal settlements